



ENGINEERING TECHNICIAN

About the Company:

For 75 years, Leech Industries, located in beautiful Meadville, Pennsylvania, has grown to be an industry leading manufacturer producing the very best in precision components. Our diverse capabilities provide our customers with a partner that can provide high quality tool and die services, precision machining, stamping, zinc casting, plastic injection molding, laser welding and assembly for demanding industries such as the Medical and Aerospace markets.

About the Role:

We are seeking a detail-oriented and motivated Entry-Level Engineering Technician to join our team. This position supports engineering and manufacturing operations by reviewing customer orders, creating technical drawings, and assisting with project execution. If you have a strong mechanical aptitude and enjoy working in an industrial environment, this is a great opportunity to start your career in engineering.

Job Key Activities and Performance Indicators:

- Review customer purchase orders to ensure accuracy of pricing, lead times, and noted exceptions
- Coordinate with the supply chain team to request sales order entry
- Use CAD software to update internal drawings and create manufacturing drawings
- Assist in engineering projects and create dimensioned drawings for internal use
- Update routing and work instructions in the ERP system
- Verify documentation and maintain organized project folders
- Create work orders and request required materials
- Perform other duties as assigned

*This position will report to the **Engineering Manager** and will work closely with the planning team members. Interacts with all other Departments as needed.*

Qualifications:

- High school diploma or GED required
- One or more of the following is required:
 - CAD experience
 - Manufacturing experience
 - Vocational training in a related field
 - Ability to read technical drawings
 - Proficiency with MS Office products is a plus

Skills & Competencies:

- Strong mechanical aptitude and problem-solving skills
- Team-oriented and collaborative
- Comfortable working in an industrial environment

Leech Industries Benefits:

- Leech Industries offers highly competitive wages, work/life balance, and a team-centered work culture.
- Paid Personal Time Off (PTO)
- Holiday Pay
- Career Growth and Development
- Continuing Education and Certifications
- Medical, Dental and Vision Benefits
- Participation in company 401k plan

Leech Industries is proud to be an Equal Opportunity Employer. Leech Industries does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status, or any basis covered by appropriate law. All employment is decided on the basis of qualifications, merit and business need.

All applications and/or contact information submitted are kept on file.

Recruiters please do not reply to Leech Industries job posts.

Come aboard and grow with us!